

Consumer Directed Attendant Support Services

CDASS: A Three Part Series - Part 3

Part 3 of 3 in a mini-series about *Consumer or Self Directed Care in Colorado's Supported Living Services Waiver*. It is meant to give you enough information to decide if you want to explore it further.

**PLEASE REMEMBER: [CONSUMER DIRECT COLORADO](#)
AND HEALTH CARE POLICY AND FINANCE ARE OFFERING
[INFORMATIONAL FORUMS](#) IN THE NEXT COUPLE WEEKS.**

CDASS lets you decide who you want to support you and you hire them. You become the employer and you do not have an agency for the services (personal care, homemaker, enhanced homemaker & health maintenance) available using CDASS.

If you want to use the CDASS service delivery option, you have to use it for all the CDASS services that are in your plan. For example if you only have personal care and homemaker services you can use the CDASS option for those. You cannot use CDASS for one of these services and get another from an agency. All of your SLS services that are not available through the CDASS option will continue to come through an agency. To get started you will need to:

Meet with Your Case Manager or Resource Coordinator

1. Discuss the CDASS option and get the eligibility forms
2. You will discuss if you need a CDASS Authorized Representative to help you consumer direct your services. Determination of the requirement for a CDASS Authorized

Representative is made by your medical doctor. Their input is to determine if you are medically stable & able to direct your own care. The CDASS Authorized Representative (AR) must have known the individual receiving services for two years or more. An AR does not get paid and cannot be a paid caregiver for the same individual.

3. Together you will figure out what services you need and how many hours you need every day and every week.
4. Develop your CDASS plan and your allocation for those services - remember the cost of these services (except Health Maintenance) has to be included in your SLS Plan Limit.
5. Your Case Manager will send the referral for your training and the Authorized Representative training (if applicable) to Consumer Direct of Colorado.

Attend Training

Training for all CDASS options is provided by Consumer Direct of Colorado.

Consumer Direct of Colorado will contact you to complete training. It can be completed through:

- Individual face to face meetings
- Individual training by telephone
- In person group training
- Group training by telephone
- A self-paced training

Choose a Fiscal Management Service

People using CDASS must have a Fiscal Management Service (FMS) to manage the payment of your staff. There are three agencies to choose from.

You will receive additional training from the FMS you choose. They will assist you with processing employee paperwork, payroll taxes, submitting timesheets and filing employee and employer taxes. In addition they will help you develop a management plan and budget for your allotted funds and hours.

You will get additional information about the FMS options during training with Consumer Direct

Here is additional information for the steps you will take.

STEP 1

Your Case Manager/Resource Coordinator has been offered training. Now is the time to call your Case Manager/Resource Coordinator if you want to use CDASS.

PLEASE NOTE: An implementation date has not been established because there are still problems with the system used to enroll into CDASS. Please see this [memo](#) from the Department of Health Care Policy and Finance. Until this date is set you cannot complete enrollment or go through Consumer Direct training. Schedule a time to meet and get the paperwork necessary to enroll in the CDASS option.

You do not have to choose CDASS now - you can decide to try it any time in the future. You can also change your mind any time, if you decide you do not like the CDASS option.

STEP 2

You will need to schedule a time to meet with your Doctor to complete paperwork.

STEP 3

Meet with your Case Manager to develop your plan and allocation.

When the implementation date is set, your Case Manager will send a referral to Consumer Direct Colorado so you can schedule training.

STEP 4

Consumer Direct will contact you about training. You will need to complete training and all necessary tasks.

STEP 5

Choose your Fiscal Management Agency and complete paperwork with them.

STEP 6

If you are ready for more details [click here](#) for a full training manual on the Consumer Direct Colorado website. The training manual for CDASS in SLS is still under construction. You may contact Consumer Direct Colorado (844-381-4433) at any time for more information about CDASS.

For assistance you can also contact your local Arc

Arc Chapter	Phone #	Website
The Arc of Adams County	(303) 428-0310	www.arcadams.org
The Arc of Aurora	(720) 213-1420	www.thearcofaurora.org
The Arc of Arapahoe/Douglas	(303) 220-9228	www.arc-ad.org
The Association of Community Living in Boulder	(303) 527-0888	www.ACLBoulder.org
The Arc of Colorado	(303) 864-9334	www.thearcofco.org
Advocacy Denver	(303) 831-7733	www.advocacydenver.org
The Arc - Jefferson, Clear Creek & Gilpin Counties	(303) 238-1338	www.arcjc.org
The Arc of Larimer County	(970) 204-6991	www.thearcoflarimercounty.org
The Arc Mesa County	(970) 245-5775	www.arcmesa.org
The Arc of the Pikes Peak Region	(719) 471-4800	www.arcppr.org
The Arc of Pueblo	(719) 545-5845	www.arcofpueblo.org
The Arc of the Southwest Region	(970) 422-2271	www.thearcofswco.org
The Arc of the West Central Region	(970) 216-7256	www.arccwcco.org
The Arc of Weld County	(970) 353-5219	www.arcweldcounty.org

Part 1 - Introduction, [Click here.](#)

**Part 2 - How Does CDASS Work, and Who Will Help Me?
[Click here.](#)**

The Arc of Adams County | (303) 428-0310 | www.arcadams.org

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